

Southwest Michigan Building Authority

**September 26, 2019**

The SMBA regular meeting was held at the Oshtemo Township Hall, Chair Dusty Farmer called the meeting to order at 8:30 a.m.

**Present:**

Dusty Farmer, Board Chair, Oshtemo Representative

Jeff Sorensen, Cooper Representative

Grant Taylor, Oshtemo Representative

Larry Stehouwer, Citizen at Large Representative

Also present were Building Official Garrett Reitenour, SMBA Attorney Jim Porter, and Board Secretary Deb Everett.

**Consent Agenda**

Meeting Minutes – August 22, 2019 Regular Meeting

Receipts & Disbursements Report

Permits/Inspection Report

Motion by Sorensen, second by Stehouwer to approve the consent agenda. Carried 4-0.

**Discussion – Annual Performance Appraisal Process**

Motion by Stehouwer, second by Sorensen to approve performance appraisal process as discussed. Motion carried 4-0.

Special meeting was set for October 4, 2019 – 8:30 a.m. to receive information regarding appraisals and recommendations regarding wages.

Meeting adjourned at 9:00 a.m.

Special Meeting – October 4, 2019 – 8:30 a.m.

Next Regular Meeting – October 24, 2019 – 8:30 a.m.